

ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

The mission of Albany Unified School District is to provide excellence in public education, empowering all to achieve their fullest potential as productive citizens. AUSD is committed to creating comprehensive learning opportunities in a safe, supportive, and collaborative environment, addressing the individual needs of each student.

REGULAR MEETING

ALBANY CITY HALL
1000 San Pablo Avenue
Albany, CA 94706

TUESDAY
August 16, 2011

A G E N D A

I. OPENING BUSINESS

6:00 p.m.

- A) Call to Order
- B) Roll Call
- C) Identify Closed Session Pursuant to Agenda Section III Below

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

General public comment on any Closed Session item will be heard. The Board may limit comments to no more than three (3) minutes.

III. CLOSED SESSION

6:05 p.m.

- A) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957: *Superintendent's Evaluation*
- B) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957: *Pending Litigation: John Doe et al. vs. Albany Unified School District.*
- C) With respect to every item of business to be discussed in Closed Session Pursuant to Government Code Section 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR** (Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains to:
 - California School Employees Association (CSEA)
 - Albany Teachers Association (ATA)
 - SEIU Local 1021

IV. OPEN SESSION

7:00 p.m.

Depending upon completion of Closed Session items, the Board of Education intends to convene to Open Session at 7:00 p.m. to conduct the remainder of its meeting, reserving the right to return to Closed Session at any time.

- A) Reconvene to Open Session
- B) Roll Call
- C) Pledge of Allegiance
- D) Report of Action Taken in Closed Session

- E) Approval of Agenda
- F) Employee Recognition
 - a. Custodial/Maintenance Staff

G) Approval of Consent Calendar

(The Consent Calendar includes routine items that may be handled with one action. Board Members may request any item be removed from the Consent Calendar without formal action)

1. Board of Education Minutes

- a) *Approve Minutes of the August 2, 2011 Regular Meeting.* pg. 6

2. Personnel

a) Certificated Personnel Assignment Order pg. 15

- 1. Amendment
- 2. Leave
 - a. Teacher
- 3. Extra Assignment
- 4. New Hire
 - a. Teacher, Substitute
- 5. Separation of Service
 - a. Teacher, Substitute
- 6. Status Change

b) Classified Personnel Assignment Order

- 1. Amendment
- 2. Leave
- 3. Extra Assignment
- 4. New Hire
 - a. Don Fund Sup Music
- 5. Separation of Service
 - a. Clerical Aide, Substitute
 - b. Yard Aide
- 6. Status Change
 - a. Para-Educator
 - b. Teacher
 - c. Transportation Clerk

c) Uncompensated Service Assignment Order

- 1. Volunteer(s)
 - a. Mental Health

3) Business and Operations

4) Educational Services

5) Student Services

- a) *Independent Contractor Agreement with Margaret Mowry Evans.* pg. 18

V. STAFF REPORTS

A) *Summer School Update*

VI. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Board practice limits each speaker to no more than three (3) minutes. The Brown Act limits Board ability to discuss or act on items which are not on the agenda; therefore, such items may be referred to staff for comment or for consideration on a future agenda.

VII. REVIEW AND ACTION ITEMS

(Members of the public will have the opportunity to speak on all issues.)

VIII. REVIEW AND DISCUSSION ITEMS

- A) *Albany Unified School District Board of Education Committee Assignments, pg. 19 School Assignments, and Site Visits for the 2011-2012 School Year.*
- B) *Board Policies and Accompanying Administrative Regulations and Exhibits – 1000's (under separate cover):*
 - 1. *Conduct 2nd Reading of Board Policy 1100 - Communication With The Public.*
 - 2. *Conduct 2nd Reading of Board Policy 1160 - Political Processes.*
 - 3. *Review Administrative Regulations and Exhibit 1312.4 - Williams Uniform Complaint Procedures.*
 - 4. *Review Exhibit 2 – Williams Uniform Complaint Procedures/Complaint Form.*
- C) *Board Policies – 2000's (under separate cover):*
 - 1. *Conduct 2nd Reading of Board Policy 2210 – Administrative Leeway in the Absence of Governing Board Policy.*
- D) *Board Policies and Accompanying Administrative Regulations – 3000's (under separate cover):*
 - 1. *Conduct 2nd Reading of Board Policy 3100 – Budget.*
 - 2. *Conduct 2nd Reading of Board Policy 3110 - Transfer of Funds.*
 - 3. *Conduct 2nd Reading of Board Policy 3220.1 - Lottery Funds.*
 - 4. *Conduct 2nd Reading of Board Policy 3270 - Sale and Disposal of Books, Equipment and Supplies.*
 - 5. *Review Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies.*
 - 6. *Conduct 2nd Reading of Board Policy 3314.2 - Revolving Funds.*
 - 7. *Review Administrative Regulation 3440 – Inventories.*
 - 8. *Review Administrative Regulation 3460 - Financial Reports and Accountability.*
 - 9. *Conduct 2nd Reading of Board Policy 3510 - Green School Operations.*
 - 10. *Conduct 2nd Reading of Board Policy 3513.3 - Tobacco-Free Schools.*
 - 11. *Review Administrative Regulation 3513.3 - Tobacco-Free Schools.*
 - 12. *Conduct 2nd Reading of Board Policy 3515.4 - Recovery for Property Loss or Damage.*
 - 13. *Review Administrative Regulation 3515.4 - Recovery for Property Loss or Damage.*
 - 14. *Review Administrative Regulation 3516.2 - Bomb Threats.*
 - 15. *Review Administrative Regulation 3516.3 - Earthquake Emergency Procedure System.*
 - 16. *Conduct 2nd Reading of Board Policy 3516.5 - Emergency Schedules.*
 - 17. *Conduct 2nd Reading of Board Policy 3550 - Food Service/Child Nutrition Program.*
 - 18. *Review Administrative Regulation 3550 - Food Service/Child Nutrition Program.*
 - 19. *Conduct 2nd Reading of 3551 - Food Service Operations/Cafeteria Fund.*

20. Review Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund.
21. Conduct 2nd Reading of Board Policy and Accompanying Administrative Regulation 3553 - Free and Reduced Price Meals.
22. Review Administrative Regulation 3553 - Free and Reduced Price Meals.
23. Conduct 2nd Reading of Board Policy 3555 - Nutrition Program Compliance.
24. Conduct 2nd Reading of Board Policy 3580 - District Records.
25. Review Administrative Regulation 3580 - District Records.

E) Administrative Regulations— 4000's (under separate cover):

1. Review Administrative Regulation 4112.23 - Special Education Staff.
2. Review Administrative Regulation 4261.11 - Industrial Accident and Illness Leave.
3. Review Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves.
4. Review Administrative Regulation 4117.11/4317.11 - Preretirement Part-Time Employment.

F) Board Policies and Accompanying Administrative Regulations – 5000's (under separate cover):

1. Conduct 2nd Reading of Board Policy 5131.1 - Student Conduct on District Transportation.
2. Review Administrative Regulation 5131.1 - Student Conduct on District Transportation.
3. Conduct 2nd Reading of Board Policy 5145.2 - Freedom of Speech
4. Review Administrative Regulation 5145.2 - Freedom of Speech
5. Review Administrative Regulation 5111.2 – Nonresident Foreign Students.

G) Board Policies and Accompanying Administrative Regulations – 6000's (under separate cover):

1. Conduct 2nd Reading of Board Policy 6164.2 - Guidance and Counseling Services.
2. Review Administrative Regulation 6164.2 - Guidance and Counseling Services.
3. Conduct 2nd Reading of Board Policy 6179 - Supplemental Instruction.
4. Review Administrative Regulation 6179 - Supplemental Instruction.

H) Board Policies – 9000's (under separate cover):

1. Conduct 2nd Reading of Board Policy 9270 - Board Bylaws/Conflict of Interest

IX. BOARD AND SUPERINTENDENT COMMENTS

X. FUTURE AGENDA ITEMS

Board Self Evaluation – Special Study Session	September
Single School Plans	September
Adopt Unaudited Actuals	September
Facilities Fees Update/Review	September
Textbook Sufficiency	September
SELPA Local Plan	September
Recognition AMF and School Care	September
STAR Testing Results	September
Review Conflict of Interest Code	October
Report from Tax Assessor	October
Williams Complaints Quarterly Report	October
BTSA Annual Update	October
City Parks & Rec Biannual Report	October

XI. FUTURE BOARD MEETINGS

1. Tuesday, September 6, 2011, 7:00 p.m., Regular Meeting
 - Albany Community Center, 2149 Marin, Albany
2. Tuesday, September 20, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany
3. Tuesday, October 4, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany
4. Tuesday, October 18, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany

XII. ADJOURNMENT

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 9:30 p.m. Unless extended to a specific time determined by a majority of the Board.

The Board of Education meeting packet is available for public inspection at the Albany Public Library, 1247 Marin Avenue, all school sites, and the lobby of the Albany Unified School District office, 1051 Monroe Street, Albany. The agenda is available on the Albany Unified School District web site: www.ausdk12.org

If you provide your name and/or address when speaking before the Board of Education, it may become a part of the official public record and the official minutes will be published on the Internet

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact the Superintendent's Office at 510-558-3766. Notification must be give forty-eight (48) hours prior to the meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title II).



Albany Unified School District

ALBANY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

1051 Monroe Street

Albany, CA 94706

MINUTES FOR REGULAR MEETING

August 2, 2011

*Albany City Hall
1000 San Pablo Avenue
Albany, CA 94706*

I. OPENING BUSINESS 6:50 p.m.

A) Call to Order

President Low called meeting to order at 6:50 p.m.

B) Roll Call

PRESENT: President Low, Vice President Black, and Member Maris.

EXCUSED: Member Rosenbaum and Member Knight.

STAFF: Superintendent Stephenson; Assistant Superintendent Harden; Marsha Brown, Director III Student Services; and Brian Hyland, Director of Technology.

C) Identify Closed Session Pursuant to Section III Below

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

There being no business under this item, the Board moved to the next item on the agenda.

III. CLOSED SESSION

A) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957: Superintendent's Evaluation.

B) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 35146: Students.

C) With respect to every item of business to be discussed in Closed Session Pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR (Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains to:

- a. California School Employees Association (CSEA)
- b. Albany Teachers Association (ATA)
- c. SEIU Local 1021

IV. OPEN SESSION

A) Reconvene to Open Session

B) Roll Call

PRESENT: President Low, Vice President Black, and Member Maris.

EXCUSED: Member Rosenbaum and Member Knight.

STAFF: Superintendent Stephenson; Assistant Superintendent Harden; Marsha Brown, Director III Student Services; and Brian Hyland, Director of Technology.

There being no further business under this item, the Board moved to the next item on the agenda.

C) Pledge of Allegiance

The Board and members of the public recited the Pledge of Allegiance.

There being no further business under this item, the Board moved to the next item on the agenda.

D) Report of Action Taken in Closed Session

President Low reported that no action was taken in closed session.

There being no further business under this item, the Board moved to the next item on the agenda.

E) Introduction of new Student Board Member

Superintendent Stephenson introduced AUSD'S new Student Board Member, Felix Yoon, to the Board. It was noted that Mr. Yoon is entering his Junior year at Albany High School. It was noted that he completed courses at Laney College during the 2011 summer semester. The Board welcomed Mr. Yoon and thanked him for attending the meeting.

There being no further business under this item, the Board moved to the next item on the agenda.

F) Introduction of AUSD'S new Pool Director, Amanda Garcia:

Superintendent Stephenson introduced AUSD'S new Pool Director, Amanda Garcia, to the Board. Ms. Garcia shared her experience and qualifications in the areas of education and recreation with the Board. The Board welcomed Ms. Garcia to the district and thanked her for attending the meeting.

There being no further business under this item, the Board moved to the next item on the agenda.

G) Introduction of AUSD'S new Director of Technology, Brian Hyland:

Superintendent Stephenson introduced AUSD'S new Director of Technology, Brian Hyland, to the Board. Mr. Hyland shared his experience and qualifications in the area of hardware, software, and technical support in both the private and public sectors with the Board. The Board welcomed Mr. Hyland to the district and thanked him for attending the meeting.

There being no further business under this item, the Board moved to the next item on the agenda.

H) Approval of Albany Unified School District Board of Education Agenda for the August 2, 2011 meeting.

President Low requested the following items be removed from the agenda: 1) IV., Open Session; F) Approval of Consent Calendar; 3) Business & Operations; c) Proposal for Consulting Assistance for Engagement/Monitoring of Professional Seismic Evaluation Services from David Burke, and 2) IV., Open Session; F) Approval of Consent Calendar; 3) Business & Operations; d) Proposal for Consulting for Cornell Elementary School Portables from David Burke.

President Low requested a motion to: Revise and Approve: H) Albany Unified School District Board of Education Agenda for the August 2, 2011 meeting.

Motion by Member Maris seconded by Vice President Black to Revise and Approve: H) Albany Unified School District Board of Education Agenda for the August 2, 2011 meeting.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Member Knight and Member Rosenbaum excused.

There being no further business under this item, the Board moved to the next item on the agenda.

(I) Approval of Consent Calendar

1. Board of Education Minutes

- a) Minutes of the June 21, 2011 Regular Meeting with corrections.
- b) Minutes of the June 21, 2011 Special Meeting - Board Study Session on the Strategic Plan.
- c) Minutes of the May 3, 2011 Regular Meeting with corrections.
- d) Minutes of the April 19, 2011 Regular Meeting.

2. Personnel

a) Certificated Personnel Assignment Order

- 1. Amendment
- 2. Leave
 - a. Teacher
- 3. Extra Assignment
 - a. Chair
 - b. Coach
- 4. New Hire
 - a. Coach
 - b. Program Specialist
 - c. Psychologist
 - d. Substitute Teacher
 - e. Teacher
- 5. Separation of Service
 - a. Teacher
 - b. Teacher, Substitute
- 6. Status Change
 - a. Teacher

b) Classified Personnel Assignment Order

- 1. Amendment
- 2. Leave
- 3. Extra Assignment
- 4. New Hire
 - a. Coach
 - b. Director of Technology
 - c. Para-Educator
 - d. Pool Director
 - e. Secretary
 - f. Yard Aide
- 5. Separation of Service
 - a. Campus Aide
 - b. Custodian Lead
 - c. SELPA Secretary
- 6. Status Change
 - a. Para-Educator
 - b. Teacher

c) Uncompensated Service Assignment Order

1. Volunteer(s)
 - a. Classroom
 - b. Football
2. Separation of Service
 - a. School Psych Intern

d) Student Services Coordinator Job Description

3) Business and Operations

- a) June Warrant List.
- b) July Warrant List.
- c) Independent Contractor Agreement with Howard McNenny for Cornell School Portables.
- d) Independent Contract Agreement with Belinda Lum for E-Rate Program Services.
- e) CDE Local Agreement for Child Development Services 2011-2012.
- f) School Care Commitment Letter.

4) Educational Services

- a) Memorandum of Understanding with Jeff Sprag for BEST Training for Positive Behavior Support Program.
- b) Memorandum of Understanding with Community Matters for the Safe School Ambassador Program.
- c) Affiliation Agreement between AUSD and the Dominican University of California for Occupational Therapy Student Interns.
- d) Student Placement Agreement with St. Mary's College of California.
- e) Memorandum of Understanding & Agreement with the University of San Francisco to Provide Education Specialists, Counseling and Teaching Interns.
- f) Student Teaching Agreement with San Francisco State to Provide Teaching and Clinical and Administrative Experiences.

5) Special Education

- a) Master Contract with Children's Learning Center.
- b) Master Contract with Starfish Physical Therapy, Inc.
- c) Master Contract with Heritage Schools, Inc.
- d) Independent Contractor Agreement with Marywin Deegan.
- e) Master Contract with Deborah Burns McCloskey.
- f) Independent Contractor Agreement, Richard Walker.

The Board requested and received clarification on Consent Calendar items (to view the discussion visit www.ausdk12.org.)

President Low requested a motion to Approve: (I) Consent Calendar.

Motion by Vice President Black seconded by Member Maris to Approve: (I) Consent Calendar.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Vice President Black abstained from check numbers 50008539, 50009056, 50010443, 50010911, 50012268, and 50012881. Member Knight and Member Rosenbaum excused.

There being no further business under this item, the Board moved to the next item on the agenda.

P10
V. STAFF REPORTS

A. Albany High School Aquatic Center Update

David Burke provided the Board with a multi-media presentation that included; 1) Gen7's Arrive; 2) Getting to AHS; 3) Crane Set & Interior; 4) Gen7 on 8/2/11; 5) Construction Overview; 6) Change Order #2; 7) Budget Overview; 8) Construction Progress; 9) Structural Steel Arrives; 10) Out of the Ground; 11) Structural Steel Welding; 12) Forming Retaining Walls; 13) Indoor Pool Roof Structure; and 14) Construction Progress.

The Board was informed that the construction completion date has been revised to November 2011. The Board engaged in a discussion, asked and received clarification, and thanked Mr. Burke for the presentation (to view the presentation and discussion visit www.ausdk12.org).

There being no further business under this item, the Board moved to the next item on the agenda.

VI. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Board practice limits each speaker to no more than three (3) minutes. The Brown Act limits Board ability to discuss or act on items which are not on the agenda; therefore, such items may be referred to staff for comment or for consideration on a future agenda.

Albany High School student, Kevin Chung, introduced himself to the Board and informed the Board about a Facebook petition group titled "Bring Back Ms. Levin" and shared a story he wrote about the teacher. Albany High School student, Chelsea Chen, also introduced herself to the Board and asked for the support of the Board and the Superintendent in their efforts.

President Low explained that the Brown Act limits the Board's ability to discuss or act on items which are not on the agenda.

The Board thanked the students for attending the meeting.

There being no further business under this item, the Board moved to the next item on the agenda.

VII. REVIEW AND ACTION ITEMS

(Members of the public will have the opportunity to speak on all issues.)

A) Change Orders for Albany High School Aquatic Center.

The Board requested and received clarification regarding the Albany High School Aquatic Center construction delay and engaged in discussion (to view the discussion visit www.ausdk12.org).

President Low requested a motion to Approve: A) Change Orders for Albany High School Aquatic Center.

Motion by Vice President Black seconded by Maris to Approve: A) Change Orders for Albany High School Aquatic Center.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Member Knight and Member Rosenbaum excused.

There being no further business under this item, the Board moved to the next item on the agenda.

B) Resolution 2011-12-1 - MOU for Inter-district Attendance Transfer Permits & Inter-district Transfer Application - Alameda County School Districts.

The Board requested and received clarification.

President Low requested a motion to Approve: B) Resolution 2011-12-1 - MOU for Inter-district Attendance Transfer Permits & Inter-district Transfer Application - Alameda County School Districts.

Motion by Member Maris seconded by Vice President Black to Approve: B) Resolution 2011-12-1 - MOU for Inter-district Attendance Transfer Permits & Inter-district Transfer Application - Alameda County School Districts.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Member Knight and Member Rosenbaum excused.

There being no further business under this item, the Board moved to the next item on the agenda.

C) Board Governance Handbook Amendment on Press Protocol.

President Low informed the Board that Emilie Raguso from the *Albany Patch* requested that a statement be read into the record and asked Vice President Black to read the following:

“One item that caught my eye is the first reading of Board Policy 1100 - Communication with the Public. While I always enjoy speaking with the Superintendent, and find my perspective enriched by her thoughtful approach to all the complexities and nuances of the Albany Unified School District, I also truly value conversations with school board members. Hearing multiple perspectives on the challenges and successes of Albany schools is a critical piece of the process in terms of making sure the public understands the range and depth of the matters that come before the board. On several occasions, the Patch attempts to reach Board members have been met with a hesitance by officials to express their thoughts and opinions, and members of the public have commented that this reticence is troublesome because of its potential to contribute toward a lack of transparency. I respectfully encourage the board to consider deeply the ramifications of a policy that has as part of its protocol that: ‘Board members should refer all members of the press to the Superintendent for comment.’ Board members are elected by the public, and should, in my opinion, be willing to speak on the record about matters of public concern. Having a policy that shifts all public speaking to the superintendent has the potential to seriously undermine transparency and could also fail to reflect the range of opinions that arise in response to complex issues. I have been impressed by the degree to which district officials, including the board and the superintendent, emphasize collaboration. This spirit strikes me as one of the factors that have made Albany schools so great. It is my passionate belief, however, that there is room for multiple voices even within the context of respect and collaboration.”

After a discussion, the Board agreed to revise the Board Governance Handbook by adding the following: “*If the Board of Education has made a decision or approved a policy, a Board member may state what the Board of Education’s position is.*”

President Low requested a motion to Revise and Approve: C) Board Governance Handbook Amendment on Press Protocol.

Motion by Vice President Black seconded by Maris to Revise and Approve: C) Board Governance Handbook Amendment on Press Protocol.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Member Knight and Member Rosenbaum excused.

There being no further business under this item, the Board moved to the next item on the agenda.

VIII. REVIEW AND DISCUSSION ITEMS*A) Board of Education Scholarship Awards:*

Assistant Superintendent Laurie Harden informed the Board that the California Education Code restricts the practice of providing scholarship awards to student Board members. Student Board member, Felix Yoon, requested and received clarification. After a discussion, the Board agreed to provide letters of recommendation and/or California School Board Association leadership training to student Board members (to view the discussion visit www.ausdk12.org).

B) Board Policies and Accompanying Administrative Regulations and Exhibits – 1000's

The Board conducted the 1st Reading of the following:

1. Board Policy 1100 - Communication with the Public.
2. Board Policy 1160 –Political Processes.
3. Administrative Regulations and Exhibit 1312.4 - Williams Uniform Complaint Procedures.
4. Exhibit 2 – Williams Uniform Complaint Procedures/Complaint Form.

C) Board Policies – 2000's:

The Board conducted the 1st Reading of the following:

1. Board Policy 2210 – Administrative Leeway in the Absence of Governing Board Policy.

D) Board Policies and Accompanying Administrative Regulations – 3000's:

The Board conducted the 1st Reading of the following:

1. Board Policy 3100 – Budget.
2. Board Policy 3110 - Transfer of Funds.
3. Board Policy 3220.1 - Lottery Funds.
4. Board Policy and Accompanying Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies.
5. Board Policy 3314.2 - Revolving Funds.
6. Administrative Regulation 3440 – Inventories.
7. Administrative Regulation 3460 - Financial Reports and Accountability.
8. Board Policy 3510 - Green School Operations.
9. Board Policy and Accompanying Administrative Regulation 3513.3 - Tobacco-Free Schools.
10. Board Policy and Accompanying Administrative Regulation 3515.4 - Recovery for Property Loss or Damage.
11. Administrative Regulation 3516.2 - Bomb Threats.
12. Administrative Regulation 3516.3 - Earthquake Emergency Procedure System.
13. Board Policy 3516.5 - Emergency Schedules.
14. Board Policy and Accompanying Administrative Regulation 3550 - Food Service/Child Nutrition Program.
15. Board Policy and Accompanying Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund.
16. Board Policy and Accompanying Administrative Regulation 3553 - Free and Reduced Price Meals.
17. Board Policy 3555 - Nutrition Program Compliance.
18. Board Policy and Accompanying Administrative Regulation 3580 - District Records.

E) Administrative Regulations– 4000's:

The Board conducted the 1st Reading of the following:

1. Administrative Regulation 4112.23 - Special Education Staff.
2. Administrative Regulation 4261.11 - Industrial Accident and Illness Leave.
3. Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves.
4. Administrative Regulation 4117.11/4317.11 - Preretirement Part-Time Employment.

F) Board Policies and Accompanying Administrative Regulations – 5000's:

The Board conducted the 1st Reading of the following:

1. Board Policy and Accompanying Administrative Regulation 5131.1 - Student on District Transportation.
2. Board Policy and Accompanying Administrative Regulation 5145.2 - Freedom of Speech

G) Board Policies and Accompanying Administrative Regulations – 6000's:

The Board conducted the 1st Reading of the following:

1. Board Policy and Accompanying Administrative Regulation 6164.2 - Guidance and Counseling Services.
2. Board Policy and Accompanying Administrative Regulation 6179 - Supplemental Instruction.

H) Board Policies – 9000's:

The Board conducted the 1st Reading of the following:

1. Board Policy 9270 - Board Bylaws/Conflict of Interest.

The Board requested and received clarification on the Board Policies, Administrative Regulations, and Exhibits. After a discussion, the Board agreed to place the Board Policies, Administrative Regulations, and Exhibits on the agenda of the next regularly scheduled meeting on August 16, 2011 for a second reading (to view the discussion visit www.ausdk12.org).

There being no business under this item, the Board moved to the next item on the agenda.

IX. EXTEND TIME OF BOARD MEETING TO 9:40 PM.

President Low noted that a vote is needed to extend the meeting time past 9:30 p.m.

President Low requested a motion to Approve: IX: Extend Time of Board Meeting to 9:40 p.m.

Motion by Vice President Black seconded by Member Maris to Approve: IX: Extend Time of Board Meeting to 9:40 p.m.

The Board was polled and passed unanimously. Members: President Low, Vice President Black, and Member Maris voting AYE. Member Knight and Member Rosenbaum excused.

X. BOARD AND SUPERINTENDENT COMMENTS

A) President Low

President Low informed the Board that she attended a community meeting regarding the Livermore Berkeley National Laboratory 2nd Campus and provided an overview of the information she received.

B) Vice President Black

Vice President Black informed the Board that he received an email from the Sierra Club with erroneous information about the Livermore Berkeley National Laboratory 2nd Campus. He also informed the Board that he contacted the City of Albany and was provided with a letter from the City of Albany to the Sierra Club addressing the errors.

C) Member Maris

Member Maris informed the Board that he attended a Livermore Berkeley National Laboratory 2nd Campus meeting and was impressed with the potential advantages of a second campus in the area.

D) Superintendent Stephenson

Superintendent Stephenson informed the Board that she is scheduled to speak at the Livermore Berkeley National Laboratory 2nd Campus meeting scheduled for Wednesday, August 3, 2011 at Albany High School.

Superintendent Stephenson also informed the Board that AUSD is developing a team and encouraged participation in the Relay for Life event scheduled for Saturday, August 27, 2011 and Sunday, August 28, 2011.

There being no further business under this item, the Board moved to the next item on the agenda.

XI. FUTURE AGENDA ITEMS

The Board reviewed the following future agenda items.

Board Self Evaluation – Special Study Session	September
Single School Plans	September
Adopt Unaudited Actuals	September
Facilities Fees Update/Review	September
Textbook Sufficiency	September
SELPA Local Plan	September
Recognition AMF and School Care	September
STAR Testing Results	September
Review Conflict of Interest Code	October
Report from Tax Assessor	October
Williams Complaints Quarterly Report	October
BSTA Annual Update	October
City Parks & Rec Biannual Report	October

XII. FUTURE BOARD MEETINGS

The Board reviewed the following schedule of future meetings during FY2011-2012.

1. Tuesday, August 16, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany
2. Tuesday, September 6, 2011, 7:00 p.m., Regular Meeting
 - Albany Community Center, 2149 Marin, Albany
3. Tuesday, September 20, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany
4. Tuesday, October 4, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany
5. Tuesday, October 18, 2011, 7:00 p.m., Regular Meeting
 - Albany City Hall, 1000 San Pablo Avenue, Albany

There being no further business, the Board adjourned at 9:40 p.m.

XIII. ADJOURNMENT

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 9:30 p.m. unless extended to a specific time determined by a majority of the Board.

Personnel Assignment Order: Pending Approval

BOE Meeting 8/16/2011

Class Certificated

Category: Leave

Position	Name	Reason	Site	FTE/Amt	Effec Date	End Date	Action	Funding
Teacher	Desroches, Megan		AHS		8/22/11	11/16/11		
Teacher	Desroches, Megan		AHS		11/17/11	6/8/12		

Category: New Hire

Position	Name	Reason	Site	FTE/Amt	Effec Date	End Date	Action	Funding
Teacher, Substitute	Burgess, Barbara		DW		8/17/11			GF
Teacher, Substitute	Cruciani, Michelle		DW		8/17/11			GF
Teacher, Substitute	Parsons, Carol		DW		8/17/11			GF
Teacher, Substitute	Stebbins, Barbara		DW		8/17/11			GF
Teacher, Substitute	Stewart, Veronica		DW		8/17/11			GF
Teacher, Substitute, Long Term	Riddle, Kaitlyn		MA		8/22/11			GF

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Category: Separation of Service

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Teacher, Substitute	Smith, Carol		DW		8/1/11			

Class Classified**Category: New Hire**

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Don Fund Sup Music	Lockhart, Bonnie		CO		8/24/11	6/8/11		PTA
Don Fund Sup Music	Rose, Betsey		CO		8/24/11	6/8/11		PTA

Category: Separation of Service

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Clerical Aide, Substitute	Newell, Susan		CO		8/1/11			
Yard Aide	Newell, Susan		CO		8/1/11			

Category: Status Change

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Para-Educator	Liu, Wei Chun		ACC		8/24/11			ACC
Para-Educator	Marubayashi, Jiro		ACC		8/24/11			ACC

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Teacher	De Borgfeldt-Martinez, T	ACC	8/24/11	ACC
Transportation Clerk	Baker, Al	Sp E	8/24/11	Sp Ed

Class Intern**Category: Uncompensated Servic**

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Mental Health	Allen, Delhia		DW		8/17/11			
Mental Health	Gemes, Sara		DW		8/17/11			
Mental Health	Guo, Carmen		DW		8/17/11			
Mental Health	Hyatt, Alexis		DW		8/17/11			
Mental Health	Kowski, Juliane		DW		8/17/11			
Mental Health	Mishra, Sabrina		DW		8/17/11			
Mental Health	Moore, Crystal		DW		8/17/11			
Mental Health	Niham, Prema		DW		8/17/11			
Mental Health	Pazdarik, Linda		DW		8/17/11			
Mental Health	Yamamoto, Manami		DW		8/17/11			

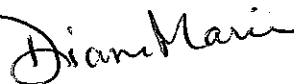
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**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of August 16, 2011

ITEM: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND
MARGARET MOWRY EVANS**

PREPARED BY: Diane Marie, Director of Special Education



TYPE OF ITEM: **CONSENT – STUDENT SERVICES**

BACKGROUND INFORMATION:

Dates of Service:

July 1, 2011 – June 30, 2012

Description of Services:

Provide Case Management and Specialized Academic Instruction

Number of Students:

1

Rate:

\$115.00/hour

Cost not to exceed:

\$34,960.00

X Standard Contract

 Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:

Approve the Independent Contractor Agreement between Albany Unified School District
Margaret Mowry Evans.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of August 16, 2011

**ITEM: ALBANY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
COMMITTEE ASSIGNMENTS, SCHOOL ASSIGNMENTS, & SCHOOL VISITS**

PREPARED BY: Marla Stephenson, Superintendent

TYPE OF ITEM: Review & Discussion

BACKGROUND INFORMATION:

The Superintendent requests that the Board discuss the Albany Unified School District Board of Education committee assignments, school assignments, and school visits for the 2011-2012 school year.

FINANCIAL INFORMATION:

NONE.

RECOMMENDATION:

**DISCUSS ALBANY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION COMMITTEE
ASSIGNMENTS, SCHOOL ASSIGNMENTS, & SCHOOL VISITS FOR THE 2011-2012 SCHOOL
YEAR.**

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